

## PERSONAL INFORMATION



## FREDERIC DEDEE

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Sex Male | Date of birth 23/09/1972 | Nationality Belgian

## JOB APPLIED FOR

## Head Of Operations

## WORK EXPERIENCE

19/03/2018–20/12/2018

**Advisor at the Walloon Agency in Hungary**

AWEX, budapest (Hongrie)

I worked two months in Budapest in the service of a Walloon company to develop its activities of engineering in Hungary.

> Skills

- Project management
- Commercial Technics
- Communication and multicultural teamwork

> Realizations

- Realization of a presentation in English during 45' in front of 5 employed of a hungarian company
- Research market with SWOT tools to study the product/service of a company and the target country
- Organization of the journey of the export manager

01/08/2017–24/12/2017

**Health and safety coordinator**

GENIE TECH, Bastogne (Belgique)

Health and safety coordinator by Genie Tec for temporary and mobile construction sites in 2017

> Skills

- Autonomy (I managed myself my journey)
- Multi tasks (some of them were more in regards with rules and authorities, and other of them were more in accords with the reality of the work sites)

> Realizations

- To follow the good conditions of work, I did site visites in my charge.
- Redaction of official papers for all the stakeholders of the company (architect, design office, project manager, Owner, ...)

01/01/2012–31/12/2013

**Mathematique, science, environment vocational teacher**

French Community Walloon Brussels., Arlon (Belgium)

Skills

- Empathy (Ability to listen to another person's perceptions and interests)
- Understanding (Communication improved by understanding how others are feeling)
- Reliable (Trust-based relationships)

> Realizations

- Inquiry, listen, and consult the supervisor, the staff and the student before deciding on matters that affect them and then reduce the risk making mistake without giving up the ability to decide.
- Empowering people by respecting and appreciating what makes them different
- Accompanying student during their practical exercises on automated lines

05/10/1995–05/10/2012

**Technical sales representative in machinery and industrial equipment**

MONDIA LIEGE SA, LIEGE (Belgique)

Skills

- Acceptance of the other as worth dealing with into the team and learning from
- Able to cope successfully with whatever problems come along
- Open to persuasion
- > Realizations
  - setting up an "iso" system for enterprise risk management in collaboration with the management, the line management and the executives
  - prospecting clients, participation in fairs, establishing and following-up offers until the order of the customer
  - cooperation with all the stakeholders (insurance, customer, supplier, authorities, ...) to increase the likelihood of each one could achieve their mission and amplify their reach

01/01/2014–31/12/2017 **Truck driver**  
VANHEEDE, QUEVY (Belgium)

01/01/2011–01/06/2011 **Purchaser**  
MOES MOTEUR, ANDENNE (Belgique)  
Purchaser for hotels in Central Africa

01/01/2008–01/01/2009 **Project engineer**  
ASCELEC, HERVE (Belgique)  
Project engineer in a lifting company

01/01/2007–01/01/2010 **Waiter/waitress**  
IL GIARDINI, LIEGE (Belgique)  
Waiter in an Italian restaurant

EDUCATION AND TRAINING

01/09/1991–01/07/1995 **Master of Engineer** EQF level 5  
HELMO, Liège (Belgique)  
I have graduated from the University Helmo (Bac+5) and I learned the following fields :  
Electro-mécanique, Industrie, Physique, Chimie, Thermodynamique, Electricity, Electronique, Mécanique, Automation, ....

13/07/2019–10/08/2019 **Hungarian Studies** Pre-Intermediate level  
University of Szeged, Szeged (Hungary)  
In 40 hours, I have attended lectures on Hungarian culture.  
In 120 hours, *I have attended of language classes and passed a language exam at Pre-Intermediate level*

01/01/2016–31/12/2016 **Market Research**  
Own Initiative, haine saint pierre (Belgique)  
Market research and business plan realization on my own initiative

01/01/2014–31/12/2015  
Technofutur-technocité, MONS (Belgique)  
Technofutur : JOOMLA for website creation.  
TECHNOCITE : Grand-Homu 2015  
▪ Initiation to the PHP language. TECHNOFUTUR Tic

01/01/2003–31/12/2003

**Health and Safety Advisor**

CREACT & IFAPME, Liège (Belgique)

IFAPME : Coordinator health and safety, build domain.

CREACT : Security and safety advisor.

**PERSONAL SKILLS**

Mother tongue(s) French

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	B2	B2	B1
German	A2	A2	B1	B1	A2
Hungarian	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
 Common European Framework of Reference for Languages

Communication skills

Ability to listen to my contacts (See experience as a teacher).

- Ability to empathize with others (I am respectful of others by nature and by years of experience).
- Ability to develop and maintain good relations with others (See various participations in youth movements but also to civic activities. Reading the book "Getting Together", I learned that we had to look for the qualities that will make a good "working relationship").
- Ability to be patient and to trust those with whom I work.
- Persuasive capacity (See experience as a Technical Sales during my first job for the trade of industrial equipment).

Organisational / managerial skills

Good team project management skills (See experience in setting up an "iso" system for enterprise risk management in collaboration with the management, the line management and the executives).

- Good sense of organization (See experience in organizing the journey of the export manager).
- Technical and commercial skills in selling products (See experience in prospecting clients, participation in fairs, establishing and following-up offers until the order of the customer).
- Market research and business plan realization (See training followed on my own initiative).

Job-related skills

C+E driving licence

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Independent user	Independent user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

Computer skills - knowledge on the web sites - the Microsoft office suite - MySql database – Wamp - Php  
 ... .Joomla for Web site.

Driving licence

CE